

Wolfeboro Community Food Coop Board Meeting Minutes
May 30, 2019, 10:00-12:00
Location: possible relocation unit at Olympia Gym Complex

Board present: Maureen Boornazian, Corinne Ferguson, Gail Johnson, Erin Perkins (Ex Officio)
Diane Rock, Cassie Wilensky

1. Minutes of 4/9/19 meeting were not available so approval was tabled for next meeting.

2. Manager's Report

Erin Perkins reported that we had experienced a very busy week (May 19-25) with good sales. Unpredictable weather with much rain has meant that sales income was lumpy. We had two new members join. On the morning of this meeting 5 new customers said they came in because of the new sign.

The tank of the water filtration system is not big enough to meet demand. Erin will look into upgrading it.

Sunnyfield bread will now be delivered on Wednesdays.

Erin has placed sunblock orders and would have liked to purchase them earlier in the year when they were discounted, but WCFC did not have the funds at that time.

When selling CBD oil we must take care to check the size of the bottle and match it to the correct button, so that we don't lose money.

Erin would like to get the Shopkeep buttons into a better order, but she is continually challenged by time.

3. Volunteer recruitment

Erin has developed a partial list of areas where volunteers would be very helpful to her. It would be ideal if we could have a Volunteer Coordinator to keep track, train and encourage participation.

The group discussed what would be a fair incentive for volunteers, maybe a 10% one time discount once a specific number of hours have been worked. Gail and Erin will continue to work on this.

4. Store move

Corinne presented a progress to date report in writing. We are trying to create a budget but until the ADA drawings are completed, it is hard to do so.

Two members have expressed a general interest in providing financial support to purchase the building we are currently occupying. The group again discussed the wisdom of staying in the current location because it does not provide opportunity for expansion due to the set-back regulations, and many members feel the parking lot poses extreme danger each time someone backs out onto Bay Street. Other shoppers have said they have not returned because the parking is so dangerous.

Gail and Corinne will meet on June 5 to prepare a letter to bring Member Owners up to date regarding the current location, relocation and needs for additional items to benefit them: peanut butter machine, additional refrigeration for produce, beer and wine cooler.

5. Financial Report

A written report was provided. Corinne will meet with Sheena Abbot, our bookkeeper to discuss differences in certain line items between Quickbooks and Shopkeep.

The loan from Mary Beth Bryant will be repaid with interest next month. Corinne will ask her if she would consider reissuing the loan for an additional 6 months.

Corinne deposited \$5,000 of her own funds into our new bank, Meredith Village Savings Bank (MVSB) so that the changeover would go smoothly. This is a short term, interest free loan.

Gail, Corinne and others will take turns making Dump runs with Coop refuse and this will save \$150 per month. Trash bins will be removed to the side of the building as they are unsightly.

6. Upcoming Events

June 12 CBD Oil Informative Workshop will be presented in the Great Hall of the Town Hall at 6:00pm. There will be discussion sponsored by WCFC and presented by Dr Steve Clark, Naturopath. This is being promoted through social media and as well as in the Coop itself. We will provide only water and no food. We will not be able to sell CBD oil at the event.

On June 19, WCFC will host the Wolfeboro Chamber of Commerce members. We will Provide wine and food. The Chamber will promote this event.

WCFC 2 Year Anniversary is coming up and we will hold a **Members Only Sale Day** on June 22. Promotion of this will be handled by Erin in her weekly newsletter.

7. Other Business

Cassie and Maureen will continue to serve as experts and suppliers of wine stocked for sale in the Coop.

Erin will be taking a few days of vacation and we will work out coverage for the store in her absence.

As we look forward to our Member-Owner Annual meeting in the Fall, we would like to add three new Board Members. Ideally they would have the following areas of expertise" Finance, Marketing, Social Media. We really need a Board Member "Treasurer". Corinne suggested talking to MVSB as she understands their employees are encouraged to be involved in community service.

Gail was charged with finding out who actually owns the building at 50 Bay Street.

The meeting was adjourned at noon.